Admission Procedures

How to Apply:

1. Please send the completed application form to the Administration Office together with
    - ☞ A recent photo and a copy of each of the following documents:
    - ☞ Latest academic record
    - ☞ Certification of Identity
    - ☞ Records of Other Learning Experiences e.g. extra-curricular activities, services and awards
    - ☞ Two stamped addressed envelopes
2. An admission interview will be arranged. Applicants will be notified of the date, time and venue of the interview.
3. Notification of application results will be made to parents/guardians after the interview.

Please note the following:

1. A fee deduction system for needy students is available for application. Please browse the following link for details (http://www.smgchk.edu.hk/smgchk2004/bursary/index_e.php)
2. Recommendation letter is not required.

申請辦法**:**

1. 請填妥入學申請表，連同
    - ☞ 近照一張及以下文件副本交回本校行政辦事處：
    - ☞ 最新成績表
    - ☞ 身份證明文件
    - ☞ 其他學習經歷，如課外活動、服務、獲獎記錄等
    - ☞ 兩個回郵信封（連地址及郵票）
2. 本校將安排入學面試，日期、時間及地點將另行通知。
3. 取錄與否均會在面試後通知家長或監護人。

ENQUIRY 查詢

Tel. 電話： 2549 0301

Fax. 傳真： 2559 5832

E-mail 電郵： email@smgchk.edu.hk

Website 網頁： http://www.smgchk.edu.hk

注意事項**:**

1. 本校設有完善減免學費制度，以供有需要學生申請。詳情可瀏覽以下網頁
    (http://www.smgchk.edu.hk/smgchk2004/bursary/index_c.php)
2. 學生無須提交推薦信。

ST. MARGARET'S GIRLS' COLLEGE, HONG KONG
香港聖瑪加利女書院
Enrolment Application Form
入學申請表

Name (in English): 姓名（英文） _____	(in Chinese): (中文) _____

Recent Photo
近照

Date of Birth: 出生日期 _____	Age: 年齡 _____	Ethnicity: 種族 _____
Place of Birth: 出生地點 _____		Right of Abode: No/Yes* 香港居留權是　否/有*
Religion: 宗教 _____		I.D.Card No.: 身份證號碼 _____

Address:
地址 _____

Telephone:
電話 _____

Name of Parent 父母姓名	Occupation 職業	Company Name 公司名稱	Contact No. 聯絡電話
Father (父親)			
Mother (母親)			

School Last Attended (Secondary School): 就讀學校 (中學) _____	Form: 班級 _____
School Last Attended (Primary School): 曾就讀學校 (小學) _____	Form: 班級 _____
Form Applied for: 現投考級別 _____	Date of Application: 申請日期 _____
Relative Studying in this School Before / Now: 親友曾於/正在*本校就讀	No/Yes* (Please supply information) 否/是* (請提供資料)
Name: 姓名 _____	Year & Class Graduated / Class*: 畢業年份及級別 / 班別* _____

*Please delete whichever is inappropriate 請刪去不適用者

Collection of Personal Data
The personal data provided by means of this form will be used for enrolment and other related purposes within the school; the provision of personal data by means of this form is voluntary. You have a right of access and correction with respect to your personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Enquiries should be addressed to the School.
個人資料搜集
本表格所搜集個人資料，將供本校考慮學生申請學位及其他有關用途。你可選擇是否提供表格內的個人資料。根據《個人私隱》第18和22條及附表1第6原則的規定，你有權查明及更正你的個人資料。如有任何查詢，請與本校聯絡。

FOR OFFICIAL USE 校方專用

Result: 投考結果	Admitted to: 編入班級	Waiting List/Rejected 備取生/未被取錄

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Please fill in your correspondence address 請填妥下列回郵地址

Name: 姓名	Name: 姓名
Address: 地址	Address: 地址

Note:　Please attach a stamped envelop and send back to the following address　　97 Caine Road, Hong Kong　　☎: 2549 0301
備註：　請附貼上郵票之回郵信封及交回本校地址　　　　　　　　　　　　香港堅道九十七號